

Hamilton County Commissioners' Meeting  
P.O. Box 1167  
Syracuse, KS 67878  
Meeting Place - Commissioner Room  
Hamilton County Courthouse  
May 19, 2015  
8:30 a.m.

Keith A. Puckett, Chairman  
John Simon, Vice-Chairman  
Randall C. Braddock, Commissioner  
Michael W. Lewis, Commissioner  
Nikki Schwerdfeger, Commissioner  
Rob Gale, Attorney  
Angie Moser, County Clerk

Commissioner Puckett called the Meeting to order at 8:30 a.m. with four Commissioners present.

AGENDA: Commissioner Lewis moved to approve the Agenda as presented. Commissioner Simon seconded the Motion and it was unanimously approved.

PRIOR MINUTES: Commissioner Simon moved to approve the May 12, 2015 Commissioner Meeting Minutes as presented. Commissioner Braddock seconded the Motion and it was unanimously approved.

PUBLIC CONCERNS: None.

Commissioner Schwerdfeger joined the meeting at 8:35 a.m.

LESLIE CARLHOLM: Ms. Carlholm, Community Development Director, gave her monthly report to the Commissioners:

- 1) Reviewed the results of the community survey.
- 2) Advised that the Community Development Board would like to accept the Commissioners offer to start advertising for Leslie's replacement. The Board also recommends approving the updated job description presented by Ms. Carlholm. The position will be advertised in the Syracuse Journal and online on Kansas Economic Development Alliance and Western Kansas We Have Jobs websites. This would give the new candidate some time to work with Leslie before she moves. Commissioner Lewis moved to advertise for the Community Development Director position, with a deadline to apply of June 19, 2015. Commissioner Braddock seconded the Motion and it was unanimously approved.
- 3) She submitted a detailed questionnaire for three Hamilton County sites for a KDOT trans load facility site.
- 4) Reported on the Kansas Sampler she attended in Wamego.

EXTENSION COUNCIL: Kevin Fox, Extension Board Member, introduced Jennifer Sexson as the new Hamilton County Extension Agent. Ms. Sexson gave her education and work background and stated she is looking forward to changing the perspective of what the Extension can offer the citizens of Hamilton County. Mr. Fox stated the Extension Board would also like to hire a Family and Consumer Science Agent.

KERSTIN MITCHELL: Ms. Mitchell, Rural Operations Secretary, presented a Contract for Preliminary Engineering Design Services for the reflective road sign project between Hamilton County and Kirkham Michael for signatures.

5-YEAR PLAN: The 5-year plan was reviewed.

ROAD PROJECT LIST: The Road Project List was reviewed.

ROAD COMMITTEE REPORT: Commissioner Braddock reported the crew is continuing to make product at the pit for Road B and is still working on Road B. Commissioner Simon stated we need to find some people to mow this summer.

FUNDING REQUESTS: Commissioner Lewis moved to pay Western Kansas Child Advocacy Center \$2,500.00 from the Diversion Fund. Commissioner Braddock seconded the Motion and it was unanimously approved. Commissioner Simon moved to pay \$1,500.00 to the Syracuse Youth Activities Association and \$1,500.00 to City on a Hill, to be paid from the Special Alcohol Fund and an additional \$500.00 to City on a Hill to be paid from the Diversion Fund. Commissioner Lewis seconded the Motion and it was unanimously approved.

PLANNING COMMISSION APPOINTMENT: John Ashmore informed he does not wish to serve another term on the Planning Commission. Commissioner Braddock will visit with a potential replacement and report back.

ROAD FOREMAN/DIRECTOR: Discussed options of hiring a Road Foreman vs. hiring a Rural Operations Director and whether that person would have the ability to hire/fire employees. A job description was reviewed and changes made. It was decided to advertise to hire a Superintendent of Rural Operations with a deadline to apply of July 2, 2015.

EXTENSION BUDGET: It was decided that the 2016 Extension budget will include funding for a second Agent, rather than an Office Professional.

ROW PERMIT: Reviewed a ROW Permit submitted by Pioneer Communications to place buried copper, 6 pair cable across County Road 21. Commissioner Simon moved to approve the ROW Permit as presented. Commissioner Lewis seconded the Motion and it was unanimously approved.

WARRANTS: Commissioner Braddock moved to approve the Warrants in the amount of \$10,744.49. Commissioner Simon seconded the Motion and it was unanimously approved.

HOSPITAL NO-FUND WARRANTS: None.

COMMISSIONER REPORT: Commissioner Puckett reported he spoke to Doug Nielsen regarding the concrete and brick masonry work needed at the Donohue Building.

EXECUTIVE SESSION: None.

As there was no more business to come before the meeting, Commissioner Lewis moved for adjournment. Commissioner Schwerdfeger seconded and the meeting was adjourned at 11:35 a.m.

ATTEST:

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County Clerk

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Commissioner

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Commissioner

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Commissioner

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Commissioner

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Commissioner